March 15, 2020

Mike Knisley
College of Engineering
Academic Advising
224 Bolz Hall
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RE: Nomination of XXX for the 202X College of Engineering

Dear Members of the Selection Committee,

It is my pleasure to strongly endorse Student Name for the 202X Scholarship Program. The information below describes his/her qualifications, the scope and context of the project, and a mentoring/management plan. This letter also confirms that Student Name and myself will comply with program requirements including a public defense and submission of thesis to Knowledge Bank.

INTERACTIONS WITH THE CANDIDATE

Brief overview of the student's academic and research qualifications and achievements.

Please also include how you got to know the student.

SCOPE AND CONTEXT OF THE PROJECT

Paragraph describing the project and relationship with mentor’s research.

Scientific merit of the project. Context of the research in the context of university, state, and federal research Priorities.

MENTORING AND MANAGEMENT PLAN

Summary of mentoring and advising plan.

Development of an individualized research plan.

Meetings and Progress Update Schedule.

Professional development.

SUMMARY

Brief overview and any pertinent information that doesn’t fit above.

Sincerely,