



CED to College of Engineering

Information for Continuing Education students wishing to pursue a degree in the College of Engineering

The Ohio State University provides opportunities for individuals who are not seeking a degree from the University, but who wish to continue their education by taking courses at OSU, through enrollment in the Office of Continuing Education. At times, educational goals may change and students in Continuing Education may wish to look into the possibility of joining a degree-granting program.

Students currently enrolled in Continuing Education (CED) who wish to enter a bachelor's degree program, but have not been previously admitted through OSU Undergraduate Admissions, must be approved for "degree-seeking status" by their intended program of enrollment. Students wishing to enter a pre-major program within the College of Engineering must be approved to enter by the Engineering College Office via the attached formal application.

The process of changing to "degree-seeking" status requires more than simply a request for a change of major. The College of Engineering will evaluate each student's application on a case-by-case basis. In general, students will be expected to meet the criteria required of all transfer admission / freshman applicants, including submitting standardized test scores and /or official transcripts from all institutions the student has attended in the past. Test scores, transferrable undergraduate credit, as well as any coursework taken at Ohio State (any campus) will be considered.

To be considered for a status change to degree-seeking in the College of Engineering, Continuing Education students should submit the following items to the College Office (eng-advisor@osu.edu or 025 Hitchcock Hall, 2070 Neil Avenue, Columbus, OH 43210):

- Application for Engineering Degree-Seeking Status,
- Intra-University Transfer (IUT) Application
- Official transcripts from any previous institutions
- Copies of standardized test scores (if applicable)
- Optional: Personal Statement, explaining academic background, relevant work/professional experience, and preparation for engineering-level curriculum. (Only students who do not meet the standard admission criteria for new first year / transfer students need to include this.)

Once reviewed by the College Committee, students will be notified via email of their application result. If approved, the IUT Application will be signed and forwarded to Undergraduate Admission for processing. This process may take up to three weeks, so students need to submit their application by the 3rd Friday of the term preceding their desired admit term.

Submit Petition By...	To Be Admitted For...
3 rd Friday of Summer Term	Autumn Term
3 rd Friday of Autumn Term	Spring Term
3 rd Friday of Spring Term	Summer Term



College of Engineering Application for Degree-Seeking Status

Continuing Education students wishing to apply for degree seeking-status within the College of Engineering: Attach a completed Intra-University Transfer Form and any required transcripts/scores to this application and submit to the College of Engineering (244 Hitchcock Hall) for consideration. You will be notified via email of your application result.

APPLICANT INFORMATION

Full Name _____ OSUID _____
Last First Middle Found on your Advising Report

OSU Email _____@osu.edu Birthdate _____
Month Day Year

PREVIOUS EDUCATION

Complete all information related to your educational background.

Standardized Testing Score(s)	College Name _____
ACT: Comp _____ Math _____ Date Taken _____	Final GPA _____ Total Hours Earned _____
SAT: Comp _____ Math _____ Date Taken _____	College/University _____
	Final GPA _____ Total Hours Earned _____

Attach a copy of your scores to this application.

Attach a copy of your official transcripts from all previously attended institutions to this application.

INTENDED PROGRAM

Desired Admit Term to Engineering _____ Completion of Calculus I (Math 151, 1151, etc.)

Pre-Major Program: _____ YES NO

I am a current Continuing Education student requesting consideration for “degree-seeking” status within the College of Engineering. I have read the application information and understand that admission into the College’s pre-major and/or major program is not guaranteed. I will attest that all educational records have been attached and submitted in an honest manner.

Student Signature _____ Date _____

DATE SUBMITTED TO 244 HI: _____	
COMMITTEE ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	REVIEWED BY: _____ DATE: _____
COMMENTS: _____	
SIGNATURE _____ DATE _____	



Intra-University Transfer Application

1. Name: _____ OSU ID _____ Female Male
Last Suffix (Jr., Sr., II) First Middle

2. Other names previously used: _____

3. This information is optional and will not be used in a discriminatory manner.

Are you Hispanic or Latino? Yes No What is your race? Select one or more:

American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

4. Date of birth: ____/____/____ 5. What is your most recent term of enrollment? term _____ year _____
month day year

6. Country of citizenship: _____ Is English your native language? Yes No

The language spoken in my home the majority of the time is _____.

7. Please complete if you are NOT a U.S. citizen. International students must use the international undergraduate application.

Select current status: Permanent resident alien of the U.S. Refugee Political Asylee

Date status was granted ____/____/____ Alien or Registration number _____

8. Are you currently on active military duty or are you a veteran? Yes No Dates of military service: From ____ to ____
month/year month/year

9. Have you ever pled guilty to or been convicted of a felony, or is any felony charge currently pending against you?

Yes No (If yes, Undergraduate Admissions will contact you for additional information.)

Note: If, at any time prior to enrollment, your answer to Question 9 changes, you must promptly contact Undergraduate Admissions to provide an explanation.

10. A: Have you ever been suspended or dismissed from any college or university for any academic reason, or is an academic charge from any college or university currently pending against you? Yes No (If yes, please include an explanation. Additional information may be requested.)

B: Have you ever been suspended or dismissed from any college or university for any disciplinary reason, or is a disciplinary charge from any college or university currently pending against you? Yes No (If yes, please include an explanation. Additional information may be requested.)

Note: If at any time prior to enrollment your answer to Question 11 A or B changes, you must promptly contact Undergraduate Admissions to provide an explanation.

11. Permanent mailing address: _____
Number and street (If P.O. Box, number and street also required.)

City State/Country Zip Permanent phone (include area code)

12. E-mail address: _____

13. Present address (if different from above): _____
Number and street (If P.O. Box, number and street also required.)

City State/Country Zip Present phone (include area code)

Final date at this address _____

14. Upon whom are you dependent for more than one-half of your financial support?

Parent/Guardian/Spouse Self – I am financially independent Other

15. The person indicated in question 14 has lived in Ohio:

From birth to present From ____ to present From ____ to ____ Never
month/year month/year month/year

This information will be used for residency/financial aid purposes and not for making admissions decisions.

16. Name of the person you indicated in question 14, or, if you are financially independent, name a person to notify in case of emergency:

First name Last name E-mail address Phone (include area code)

Number and street City State/Country Zip

17. List the high school from which you graduated. If you received a GED, indicate date below.

Name of high school	City	State	From (month/year)	To (month/year)	Graduation date

Did you receive a GED? Yes No If yes, indicate date: _____

18. Indicate any universities (including Ohio State) or colleges attended. Forward official transcripts from each, except Ohio State.

College/University	City	State	From (month/year)	To (month/year)	Major	Degree completed		Name of degree
						month	year	
						<input type="checkbox"/> Yes <input type="checkbox"/> No		
						<input type="checkbox"/> Yes <input type="checkbox"/> No		
						<input type="checkbox"/> Yes <input type="checkbox"/> No		

19. Planned major: enter one major name and its corresponding major code from pages 3–5 (REQUIRED):

Major name

Major code

20. Term and year for which you are applying: _____

21. Campus you wish to enter (choose one): Columbus Lima Mansfield Marion Newark ATI, Wooster

Student certification

Important! Read statement and sign below.

I affirm that the information I have provided on this application, including information that I have submitted or will submit to The Ohio State University in connection with the admission and financial aid process, is complete and accurate. I understand that submission of incomplete or inaccurate information is sufficient cause for revocation of admission or enrollment. I further understand that failure to promptly notify The Ohio State University as required by Question 9 of any felony charge, plea, or conviction, or Question 10 of any suspension or dismissal from a post-secondary institution, prior to my enrollment is sufficient cause for revocation of admission or enrollment.

I authorize each academic institution I have attended to release my academic and personal information to The Ohio State University in connection with the admission and financial aid process. Pursuant to the Family Educational Rights and Privacy Act of 1974, as amended (FERPA), I hereby authorize The Ohio State University to release the information provided by me, as well as other official and unofficial Ohio State information regarding my academic progress and status, to scholarship donors for the purpose of providing the donors with information concerning my eligibility as a scholarship recipient.

Applicant's legal signature **Print legal name** **Date**

Office Use Only College approval _____ Date _____
 Please note: the Intra-University Transfer Application cannot be processed without the signature of a college representative.

AREAS OF STUDY

Use this list to find your intended area of study, then write the major name and major code in question 19 of the application form.

Example:

Major name

Actuarial Science

Major code

ACTSCI BS

1. **If you know what you want to study**, select a specific major from the list (e.g., Accounting, Biochemistry, etc.).
2. **If you have a good idea of your area of interest** but haven't determined a major, see if your interest has an "undecided" or "exploring" option (e.g., Humanities, Undecided or Agriculture, Exploring). You'll find those options marked with an *.
3. **If you don't know what you want to study**, select an option from "University Exploration."

Undecided and exploring areas are not majors, but they're good places to start when you need advising support and the flexibility to explore Ohio State's degree programs.

Notes:

- If you don't see your area of interest here, visit majors.osu.edu to explore our searchable majors database. This site also points to resources and options if you're still deciding on a major.
- If you're interested in a post-baccalaureate program, including dentistry, education/teacher licensure, law, medicine, optometry, pharmacy, or veterinary medicine, please mark the appropriate box in question 21 of the application.
- Programs are subject to change.

Each major is followed by a code for its college or school. For a complete list of Ohio State's colleges and schools, visit osu.edu/academics/a-z.php.

UAGR	=	Food, Agricultural, and Environmental Sciences
UAHR	=	Architecture
UAMP	=	Allied Medical Professions
UART	=	Arts
UASC	=	Arts and Sciences
UBIO	=	Biological Sciences
UBUS	=	Business
UDHY	=	Dental Hygiene
UEHE	=	Education and Human Ecology
UENG	=	Engineering
UENR	=	Environment and Natural Resources
UHUM	=	Humanities
UJGS	=	John Glenn School of Public Affairs
UMPS	=	Mathematical and Physical Sciences
UNURP	=	Nursing
UPHR	=	Pharmacy
USBS	=	Social and Behavioral Sciences
USWK	=	Social Work

Major name	Major code	College
Accounting	ACCTING-BS	UBUS
Actuarial Science	ACTSCI-BS	UMPS
Aeronautical and Astronautical Engineering	AAE-PRE	UENG
African American and African Studies	AFAMAST-BA	UHUM
Agribusiness and Applied Economics	AGBUSAE-BS	UAGR
Agricultural Communication	AGRCOMM-BS	UAGR
Agricultural Systems Management	AGMSYS-BS	UAGR
Agriculture, Exploring*	EXPAGR-PRE	UAGR
Agriscience Education	ASE-BS	UAGR
Allied Medical Professions, Undecided*	AMP-PRE	UAMP
Ancient History and Classics	CLASHIS-BA	UHUM
Animal Sciences	ANIMSC-BS	UAGR
Anthropological Sciences	ANTHSC-PRE	USBS
Anthropology	ANTHRO-PRE	USBS
Arabic	ARABIC-BA	UHUM
Architecture	ARCH-PRE	UAHR
Art	ART-PRE	UART
Art Education	AEDPRE-PRE	UART
Art Management	ARTED-BAMA	UART
Arts, Undecided*	COTA-PRE	UART
Astronomy and Astrophysics	ASTRON-BS	UMPS
Athletic Training	ATHTRN-PRE	UAMP
Atmospheric Sciences	ATMSSC-PRE	USBS
Aviation	AVIAT-PRE	UENG
Biochemistry	BIOCHEM-BS	UBIO
Biological Sciences, Undecided*	BIO-UNDEC	UBIO
Biology	BIOLOGY-BS	UBIO
Biomedical Engineering	BIOMED-PRE	UENG
Business Administration, Undecided*	PREBSBA-PR	UBUS
Chemical Engineering	CHMENG-PRE	UENG
Chemistry	CHEM-BS	UMPS
Chinese	CHINESE-BA	UHUM
City and Regional Planning	CRPLAN-BS	UAHR
Civil Engineering	CIVE-PRE	UENG
Classics	CLASSIC-BA	UHUM
Communication	COMM-PRE	USBS
Community Leadership	COMLDR-BS	UAGR
Comparative Studies	COMPSTD-BA	UHUM
Computer and Information Science	CISPRE-PRE	UMPS
Computer Science and Engineering	CSE-PRE	UENG
Construction Systems Management	CONSYM-BSC	UAGR
Consumer and Family Financial Services	FMRESM-PRE	UEHE
Criminology and Criminal Justice Studies	CRIM-PRE	USBS

Major name	Major code	College	Major name	Major code	College
Dance	DANCE-PRE	UART	History	HISTORY-BA	UHUM
Dental Hygiene	DHY-PRE	UDHY	History of Art	HISTART-BA	UART
Design, Industrial Design	INDDSN-BSD	UART	Hospitality Management	HSPMGT-PRE	UEHE
Design, Interior Design	INTDSN-BSD	UART	Human Development and Family Science	HDFS-PRE	UEHE
Design, Visual Communication Design	VSLDSN-BSD	UART	Human Nutrition	HUMNPRES-PR	UEHE
			Human Resources	HUMNRES-BS	UBUS
Earth Sciences	EARTHSC-BS	UASC	Humanities, Undecided*	HUMUND-UND	UHUM
Economics	ECON-PRE	USBS			
Economics – Business	ECONBUS-BS	UBUS	Industrial and Systems Engineering	ISE-PRE	UENG
Education – Early Childhood Education	ECHLDED-PRE	UEHE	Information Systems	INFOSYS-BS	UBUS
Education – Foreign Language	FRLNGED-PR	UEHE	Insurance	INSURNC-BS	UBUS
Education – Integrated Language Arts/English	LANGLED-PR	UEHE	International Business Administration	INTLBUS-BS	UBUS
Education – Middle Childhood Education	MCHLDED-PRE	UEHE	International Studies	INTSTD-PRE	UASC
Education – Science and Mathematics	STEMED-PRE	UEHE	Islamic Studies	ISLAMST-BA	UHUM
Education – Special Education	SPLED-PRE	UEHE	Italian	ITALIAN-BA	UHUM
Education – Teachers of English to Speakers of Other Languages	TESOLED-PR	UEHE			
Education – Technical Education and Training	TECHEDT-PR	UEHE	Japanese	JAPANES-BA	UHUM
Electrical and Computer Engineering	ECE-PRE	UENG	Jewish Studies	JEWSHST-BA	UHUM
Engineering Physics	EPHY-PRE	UENG	Journalism	JOURNL-PRE	USBS
Engineering, Undecided*	ENGPRES-PRE	UENG			
English	ENGLISH-BA	UHUM	Korean	KOREAN-BA	UHUM
Entomology	ENTMLGY-BS	UAGR	Landscape Architecture	LAHR-PRE	UAHR
Environment and Natural Resources, Undecided*	ENR-UNDEC	UENR	Linguistics	LINGUIS-BA	UHUM
Environmental Engineering	ENVRE-PRE	UENG	Logistics Management	LOGMGMT-BS	UBUS
Environmental Policy and Decision Making	ENVPDM-BS	UENR			
Environmental Science	ENVSCI-BS	UENR	Marketing	MARKETG-BS	UBUS
Evolution and Ecology	EVOLECO-BS	UBIO	Materials Science and Engineering	MATS-PRE	UENG
Exercise Science Education	EXERSCI-PR	UEHE	Mathematical and Physical Sciences, Undecided*	MPSUND-UND	UMPS
			Mathematics	MATH-BS	UMPS
Family and Consumer Sciences Education	FCSED-PRE	UEHE	Meat Science	MEATSCI-BS	UAGR
Fashion and Retail Studies	TXTLCL-PRE	UEHE	Mechanical Engineering	MECE-PRE	UENG
Film Studies	FILMSTD-BA	UASC	Medical Dietetics	MDIET-PRE	UAMP
Finance	FINANCE-BS	UBUS	Medical Laboratory Science	MEDTEC-PRE	UAMP
Food, Agricultural, and Biological Engineering	FABE-PRE	UENG	Medieval and Renaissance Studies	MEDIEVA-BA	UHUM
Food Business Management	FDBUSMG-BS	UAGR	Microbiology	MICRBIO-BS	UBIO
Food Science and Technology	FDSCTE-BSF	UAGR	Middle Childhood Education (pre-licensure)	MDCHED-PRE	UASC
Forestry, Fisheries, and Wildlife	FFW-BS	UENR	Modern Greek	MDRNGRK-BA	UHUM
French	FRENCH-BA	UHUM	Molecular Genetics	MOLGEN-BS	UBIO
			Music – Composition	MUSICA-PRE	UART
Geographic Information Science	GEOGINF-BS	USBS	Music – Education	MUSICA-PRE	UART
Geography	GEOG-PRE	USBS	Music – History	MUSICA-PRE	UART
German	GERMAN-BA	UHUM	Music – Jazz Studies	MUSICA-PRE	UART
Globalization Studies	GLOBLST-BA	UASC	Music – Performance	MUSICA-PRE	UART
			Music – Theory	MUSICA-PRE	UART
Health Information Management and Systems	HLTINF-PRE	UAMP	Music – Voice	MUSICA-PRE	UART
Health Sciences Program	HLTSCI-PRE	UAMP	Music, Undecided*	MUSICA-PRE	UART
Hebrew	HEBREW-BA	UHUM			

Major name	Major code	College	Major name	Major code	College
Natural Resources Management	NATRESM–BS	UENR	Additional regional campus options		
Neuroscience	NEUROSC–BS	USBS	<i>(These programs are not available on the Columbus campus.)</i>		
Nursing	NUR–PRE	UNURP	Early and Middle Childhood Education (pre-licensure)	EMCHILD–BS	UEHE
Nutrition	NUTRN–PRE	UEHE	General Business	GENLBUS–BS	UBUS
Operations Management	OPERMGT–BS	UBUS	Agricultural Technical Institute (ATI)		
Pharmaceutical Sciences	PHARMSC–BS	UPHR	<i>Associate of Applied Science programs</i>		
Philosophy	PHILOS–BA	UHUM	Agricultural Commerce	AGCOMMR–AA	UATI
Physical Education, Sport, and Physical Activity	PHYSED–PRE	UEHE	Biotechnology	BIOTECH–AA	UATI
Physics	PHYSICS–BS	UMPS	Business Management	BUSMGT–AA	UATI
Plant Health Management	PLHLTHM–BS	UAGR	Construction Management	CNSTMGT–AA	UATI
Plant Pathology	PLNTPH–BS	UAGR	Crop Management and Soil Conservation	CRPSOIL–AA	UATI
Political Science	POLSCI–BA	USBS	Dairy Cattle Production and Management	DYPMGT–AA	UATI
Portuguese	PORTGES–BA	UHUM	Environmental Resources Management	ENRESMG–AA	UATI
Professional Golf Management	PGM–PRE	UAGR	Floral Design and Marketing	FDMKT–AA	UATI
Psychology	PSYCH–PRE	USBS	Greenhouse and Nursery Management	GHNRMGT–AA	UATI
Public Affairs	PUBAFF–BA	UJGS	Horse Production and Management	HRSPMGT–AA	UATI
Radiologic Sciences and Therapy	RADSCI–PRE	UAMP	Hydraulic Power and Motion Control	HYDRPWR–AA	UATI
Real Estate and Urban Analysis	REALEST–BS	UBUS	Landscape Horticulture	LANDHRT–AA	UATI
Religious Studies	RELSTDS–BA	UHUM	Livestock Production and Management	LVBSRSW–AA	UATI
Respiratory Therapy	RESTHR–PRE	UAMP	Power Equipment	POWREQ–AA	UATI
Romance Studies	ROMCSTS–BA	UASC	Turfgrass Management	TUFGMGT–AA	UATI
Russian	RUSSIAN–BA	UHUM	<i>Associate of Science programs</i>		
Sexuality Studies	SXLTYST–BA	UASC	Agricultural Business	AGRBUS–AS	UATI
Social and Behavioral Sciences, Undecided*	SBSUND–UND	USBS	Agricultural Communication	AGRCOMM–AS	UATI
Social Work	SWK–PRE	USWK	Agricultural Systems Management	AGSYSMT–AS	UATI
Sociology	SOC–PRE	USBS	Agriscience Education	ASE–AS	UATI
Spanish	SPANISH–BA	UHUM	Agronomy	AGRONOM–AS	UATI
Special Major (includes Aviation Management)	SPECMAJ–BS	UBUS	Biochemical Sciences	BIOCHSC–AS	UATI
Speech and Hearing Science	SPHS–PRE	USBS	Construction Systems Management	CONSYSM–AS	UATI
Sport Industry	SPRTIND–PR	UEHE	Dairy Science	DAIRYSC–AS	UATI
Sustainable Plant Systems	SUSTPLT–BS	UAGR	Environmental and Natural Resources	ENVNATR–AS	UATI
Theatre	THEATRE–BA	UART	Food Business Management	FDBUSMG–AS	UATI
Welding Engineering	WELE–PRE	UENG	Horse Science	HORSESC–AS	UATI
Women's, Gender, and Sexuality Studies	WGSST–BA	UHUM	Horticultural Science	HORTSCI–AS	UATI
World Literatures	WRLDLIT–BA	UHUM	Livestock Science	LVSCI–AS	UATI
Zoology	ZOOLOGY–BS	UBIO	Renewable Energy	RNEWNRG–AS	UATI
University Exploration			Sustainable Agriculture	SUSTAG–AS	UATI
Exploration, Undecided	EXPLORING	UEXP	Unknown or Undecided	ATI–UNDEC	UATI
Health Professions Exploration	HLTHPR–PRE	UEXP	<i>Certificate of Competency programs</i>		
Management and Industry Exploration	MIEXPL–PRE	UEXP	Hydraulic Service and Repair	HYDSERV–CT	UATI
Science and Technology Exploration	SCITEC–PRE	UEXP	Sports/Commercial Turf Equipment	TURFEQP–CT	UATI
			<i>1 + 3 Program</i>		
			Professional Golf Management	PGM–PRE–AI	UATI