Engineering Honors Contract

**Graduation with Honors in Engineering**

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| **Instructions & Deadlines** |
| * **Second Spring Semester:** Complete all parts of the honors contract, save as a **Word** document, and submit via your OSU email to the College Honors Advisor (Stephanie Rinehart, Rinehart.232@osu.edu) who will either respond with an approval or request for revisions.
	+ **If revisions are not resubmitted before the end of spring semester, honors status will be deactivated.**
	+ Upon approval, this form becomes your official Honors Contract. Maintain application in your personal records, and collect verification items as you complete components.
	+ The Honors Contract supports the **G.O.A.L.S.**: **G**lobal Awareness, **O**riginal Inquiry, **A**cademic Enrichment, **L**eadership Development, and **S**ervice Engagement established by the Honors & Scholars Center.
* **Third Spring Semester:** If you have made changes to your plan, please submit a Revised Honors Contract with the changes listed, so we can make sure your new plan meets the requirements.
* **2nd Friday of Semester Prior to Graduation:** Submit final honors contract if any items have changed from the initial or revised contracts.
	+ This early deadline will hopefully provide time to find additional opportunities if the original plan did not work.
* **2nd Friday of Graduation Semester:** Final verifications of completed items must be submitted.
	+ If an experience will still be in progress after the deadline (i.e. Honors Thesis, minor), please contact the Honors Contract Advisor and provide an update by the 2nd Friday deadline.
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## Applicant Information

Full Name: 

 Last First Middle

OSU Email Address  Student ID  Phone 

 Found on your Advising Report, below your name

Current Term/Year:  Graduation Term/Year: 

First Term/Year at OSU:\*  \*exclude terms enrolled within the Academy program

First Term/Year as Honors student: 

Engineering Degree (Major): 

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| **Honors Contract Points Grid** | *College Honors Advisor* |
| **Schedule** | **Points Earned** | **Points Planned** | **Subtotal** | *E* | *P* | *ST* |
| **A** | **Academic Engagement (Min. 18 pts)** |  |  |  |  |  |  |
| **B** | **Investigational Studies (Min. 20 pts)** |  |  |  |  |  |  |
| **C** | **Leadership & Service (Min. 10 pts)** |  |  |  |  |  |  |
| **TOTAL (MINIUMUM 50 PTS)** |  | ***TOTAL*** |  |

**SIGNATURE:**

Student Applicant (if sent electronically: type name above and send via OSU email account to “sign” application Date

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| Schedule A. Academic Engagement through Honors & Graduate Coursework |
| 1 Point per Unit of Coursework | Applicant | GHIE Review |
| Earned | Planned |
| Enter if completed | Enter if not completed  |
| **FEH & First Year Honors Courses** | Pts | Term/Yr | Pts | Term/Yr (estimated) |  |
| Department | Course | Units |
| Engineering  | 1281.0XH | 5 |  |  |  |  |  |
| Engineering  | 1282.0XH | 3 |  |  |  |  |  |
| FEH Physics  | 1260 | 5 |  |  |  |  |  |
| FEH Physics  | 1261 | 5 |  |  |  |  |  |
| Mechanical Engineering | 2010H | 2 |  |  |  |  |  |
| Mathematics  | 1161.02 | 5 |  |  |  |  |  |
| Mathematics  | 2162.02 | 5 |  |  |  |  |  |
| **Honors or Graduate Courses****If also applying for graduation with distinction, exclude undergraduate research course hours.** |  |  |  |  |  |
| Department | Course | Units |
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| **Honors Contract Courses****4000 and 5000 level courses, NOT counting toward major requirements, technical electives or minor if counting towards Schedule B.**  |  |  |  |  |  |
| Department | Course | Units |
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| **Points Subtotal. →** |  |  |  |  |  |
| **SCHEDULE A. GRAND TOTAL 🡪****(Earned and Planned)** |  |  |  |
| Minimum = 18 points |

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| Schedule B. Investigational Studies Component |
|  | Applicant | GHIE Review |
| Earned | Planned |
| **Item**  | Points Per Item | Enter if completed | Enter if not completed |
| Pts | Term/Yr | Pts | Term/Yr (estimated) |  |
| **Original Inquiry Options for Schedule B** |
| **Senior Honors Thesis** | 20 |  |  |  |  |  |
| **Second Major (must progress simultaneously through both degrees)** |  |
| Major:  | 20 |  |  |  |  |  |
| **Minor in a non-engineering field** |
| Minor: | 15 |  |  |  |  |  |
| **Minor in an engineering field (including CIS)** |
| Minor: | 10 |  |  |  |  |  |
| **Research-focused internship or** **co-op-type, Research Experience for Undergraduates (REU) or (COEUSRP)****Attach description:including supervisor’s contact information, list of responsibilities and how they pertain to research, and total hours worked.** | 10 (20pts. max) |  |  |  |  |  |
| **Non-research internship or co-op****Attach description:including supervisor’s contact information, list of responsibilities and total hours worked.** | 5 (10pts. max) |  |  |  |  |  |
| **Presentation of research study at the Denman Undergraduate Research Forum, other research forum, meeting of professional society****Must specify the forum or meeting that presentation will take place.** | 5(one presentation per project) |  |  |  |  |  |
| **Publication of research paper in a refereed journal (research related to Honors Thesis)** | 15 |  |  |  |  |  |
| **Publication of research paper in a refereed journal, (research NOT related to Honors Thesis)** | 20 |  |  |  |  |  |
| **Publication of research in conference abstract for a professional society (research related to Honors Thesis)** | 10 |  |  |  |  |  |
| Additional Schedule B options on next page.  |
| **Item** | Points Per Item | **Earned**Enter if completed | **Planned**Enter if not completed |  |
| Pts | Term/Yr | Pts | Term/Yr (estimated) |  |
| **Publication of research in conference abstract for a professional society (research NOT related to Honors Thesis)** | 15 |  |  |  |  |  |
| **Successful completion of 4998 research hours** | 1 point per credit hour (5pts. max) |  |  |  |  |  |
| **Successful completion of ENGR 5710: Research Communication** | 1 point per credit hour |  |  |  |  |  |
| **Second-Year Transformational Experience Program (STEP)****Must successfully complete all aspects of program.** | 10 |  |  |  |  |  |
| **Global Awareness Options for Schedule B** |
| **Global Option in Engineering** | 20 |  |  |  |  |  |
| **Semester-long education abroad experience** (exclude if part of Global Studies Option)**Defined as 8 or more weeks of an international experience.** | 15 |  |  |  |  |  |
| **Short-term education abroad Experience** (exclude if part of Global Studies Option)**Defined as at least 7 days and less than 8 weeks of an international experience.** | 5 |  |  |  |  |  |
| **Service-learning abroad** (exclude if part of Global Studies Option)**Defined as at least 7 days of an international experience.** | 10 |  |  |  |  |  |
| **International internship or co-op****Attach description:including supervisor’s contact information, country where experience will take place, list of responsibilities and total hours worked.** | 10 (20pts. max) |  |  |  |  |  |
| **Other, as approved by the College of Engineering Undergraduate Honors Committee****(Complete the Honors Contract Exception Petition: https://advising.engineering.osu.edu/current-students/honors-contract.)** | TBD (20pts. max) |  |  |  |  |  |
| **Points Subtotal. →** |  |  |  |  |  |
| **SCHEDULE B. GRAND TOTAL 🡪****(Earned and Planned) Minimum = 20 pts.** |  |  |  |
| Schedule C. Leadership Development & Service Engagement |
| Add information as requested for items you have completed or are planning to complete. | Application | GHIE Review |
| Earned | Planned |
| **Item** | Points Per Item | Enter if completed | Enter if not completed |
| Pts | Term/Yr | Pts | Term/Yr (estimated) |  |
| **Leadership on Engineering Student Project Team** **Excludes any project team formed in an academic course (For example, FEH Robot project, Capstone)**  |
| Year  | Project Team | Role |  |
|  |  |  | 5 pts/yr |  |  |  |  |  |
|  |  |  | (max 10) |  |  |  |  |  |
| **Officer of Student Organization (5 pts. per year; no partial credit for one semester of involvement)** |
| Year  | Student Organization | Role |  |
|  |  |  | 5 pts/yr |  |  |  |  |  |
|  |  |  | (max 10) |  |  |  |  |  |
| **Member of Department, College, University Committee** |
| Year  | Committee |  |
|  |  | 5 pts/yr |  |  |  |  |  |
|  |  | (max 10) |  |  |  |  |  |
| **Service Engagement****(1 pt for every 10 hours service, must submit verification from an established organization)** |
| Year  | Organization **(Do not list TBD)** | Hours |  |
|  |  |  | 1 – 10 pts |  |  |  |  |  |
|  |  |  | (max 10) |  |  |  |  |  |
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| **Other, as Approved by the College of Engineering Honors Committee** **(Complete the online Honors Contract Exception Petition: https://advising.engineering.osu.edu)** |
| Item / Activity / Description |  |
|  | 1 – 10 pts |  |  |  |  |  |
|  |  |  |  |  |  |
| **Points Subtotal. →** |  |  |  |  |  |
| **SCHEDULE C. GRAND TOTAL 🡪****(Earned and Planned)** |  |  |  |
| Minimum = 10 |

**SUBMISSION:**

Be sure you filled out the contract completely. Save a personal copy and email to Stephanie Rinehart (Rinehart.232@osu.edu).