Engineering Honors Contract

**Graduation with Honors in Engineering**

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| **Instructions & Deadlines** |
| * **Second Spring Semester:** Complete all parts of the honors contract, save as a **Word** document, and submit via your OSU email to the College Honors Advisor (Stephanie Rinehart, [Rinehart.232@osu.edu](mailto:Rinehart.232@osu.edu)) who will either respond with an approval or request for revisions.   + **If revisions are not resubmitted before the end of spring semester, honors status will be deactivated.**   + Upon approval, this form becomes your official Honors Contract. Maintain application in your personal records, and collect verification items as you complete components.   + The Honors Contract supports the **G.O.A.L.S.**: **G**lobal Awareness, **O**riginal Inquiry, **A**cademic Enrichment, **L**eadership Development, and **S**ervice Engagement established by the Honors & Scholars Center. * **Third Spring Semester:** If you have made changes to your plan, please submit a Revised Honors Contract with the changes listed, so we can make sure your new plan meets the requirements. * **2nd Friday of Semester Prior to Graduation:** Submit final honors contract if any items have changed from the initial or revised contracts.   + This early deadline will hopefully provide time to find additional opportunities if the original plan did not work. * **2nd Friday of Graduation Semester:** Final verifications of completed items must be submitted.   + If an experience will still be in progress after the deadline (i.e. Honors Thesis, minor), please contact the Honors Contract Advisor and provide an update by the 2nd Friday deadline. |
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## Applicant Information

Full Name: 

Last First Middle

OSU Email Address  Student ID  Phone 

Found on your Advising Report, below your name

Current Term/Year:  Graduation Term/Year: 

First Term/Year at OSU:\*  \*exclude terms enrolled within the Academy program

First Term/Year as Honors student: 

Engineering Degree (Major): 

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| **Honors Contract Points Grid** | | | | | *College Honors Advisor* | | |
| **Schedule** | | **Points Earned** | **Points Planned** | **Subtotal** | *E* | *P* | *ST* |
| **A** | **Academic Engagement (Min. 18 pts)** |  |  |  |  |  |  |
| **B** | **Investigational Studies (Min. 20 pts)** |  |  |  |  |  |  |
| **C** | **Leadership & Service (Min. 10 pts)** |  |  |  |  |  |  |
| **TOTAL (MINIUMUM 50 PTS)** | | | |  | ***TOTAL*** | |  |

**SIGNATURE:**

Student Applicant (if sent electronically: type name above and send via OSU email account to “sign” application Date

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| Schedule A. Academic Engagement through Honors & Graduate Coursework | | | | | | | | | | | |
| 1 Point per Unit of Coursework | | | | | | | Applicant | | | | GHIE Review |
| Earned | | Planned | |
| Enter if completed | | Enter if not completed | |
| **FEH & First Year Honors Courses** | | | | | | | Pts | Term/Yr | Pts | Term/Yr (estimated) |  |
| Department | Course | | | | | Units |
| Engineering | 1281.0XH | | | | | 5 |  |  |  |  |  |
| Engineering | 1282.0XH | | | | | 3 |  |  |  |  |  |
| FEH Physics | 1260 | | | | | 5 |  |  |  |  |  |
| FEH Physics | 1261 | | | | | 5 |  |  |  |  |  |
| Mechanical Engineering | 2010H | | | | | 2 |  |  |  |  |  |
| Mathematics | 1161.02 | | | | | 5 |  |  |  |  |  |
| Mathematics | 2162.02 | | | | | 5 |  |  |  |  |  |
| **Honors or Graduate Courses**  **If also applying for graduation with distinction, exclude undergraduate research course hours.** | | | | | | |  |  |  |  |  |
| Department | | Course | | Units | | |
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| **Honors Contract Courses**  **4000 and 5000 level courses, NOT counting toward major requirements, technical electives or minor if counting towards Schedule B.** | | | | | | |  |  |  |  |  |
| Department | | | Course | | Units | |
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| **Points Subtotal. →** | | | | | | |  |  |  |  |  |
| **SCHEDULE A. GRAND TOTAL 🡪**  **(Earned and Planned)** | | | | | | |  | | |  |  |
| Minimum = 18 points | | | | | | |

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| Schedule B. Investigational Studies Component | | | | | | | | | | | | | | |
|  | | | | Applicant | | | | | | | | | GHIE Review | |
| Earned | | | | Planned | | | | |
| **Item** | | | Points Per Item | Enter if completed | | | | Enter if not completed | | | | |
| Pts | | Term/Yr | | Pts | | Term/Yr (estimated) | | |  | |
| **Original Inquiry Options for Schedule B** | | | | | | | | | | | | | | |
| **Senior Honors Thesis** | | | 20 |  | |  | |  | |  | | |  | |
| **Second Major (must progress simultaneously through both degrees)** | | | | | | | | | | | | |  | |
| Major: | | | 20 |  | |  | |  | |  | | |  | |
| **Minor in a non-engineering field** | | | | | | | | | | | | | | |
| Minor: | | | 15 |  | |  | |  | |  | | |  | |
| **Minor in an engineering field (including CIS)** | | | | | | | | | | | | | | |
| Minor: | | | 10 |  | |  | |  | |  | | |  | |
| **Research-focused internship or**  **co-op-type, Research Experience for Undergraduates (REU) or (COEUSRP)**  **Attach description:including supervisor’s contact information, list of responsibilities and how they pertain to research, and total hours worked.** | | | 10(20pts. max) |  | |  | |  | |  | | |  | |
| **Non-research internship or co-op**  **Attach description:including supervisor’s contact information, list of responsibilities and total hours worked.** | | | 5(10pts. max) |  | |  | |  | |  | | |  | |
| **Presentation of research study at the Denman Undergraduate Research Forum, other research forum, meeting of professional society**  **Must specify the forum or meeting that presentation will take place.** | | | 5 (one presentation per project) |  | |  | |  | |  | | |  | |
| **Publication of research paper in a refereed journal (research related to Honors Thesis)** | | | 15 |  | |  | |  | |  | | |  | |
| **Publication of research paper in a refereed journal, (research NOT related to Honors Thesis)** | | | 20 |  | |  | |  | |  | | |  | |
| **Publication of research in conference abstract for a professional society (research related to Honors Thesis)** | | | 10 |  | |  | |  | |  | | |  | |
| Additional Schedule B options on next page. | | | | | | | | | | | | | | |
| **Item** | | | Points Per Item | **Earned**  Enter if completed | | | | **Planned**  Enter if not completed | | | | |  | |
| Pts | | Term/Yr | | Pts | | Term/Yr (estimated) | | |  | |
| **Publication of research in conference abstract for a professional society (research NOT related to Honors Thesis)** | | | 15 |  | |  | |  | |  | | |  | |
| **Successful completion of 4998 research hours** | | | 1 point per credit hour (5pts. max) |  | |  | |  | |  | | |  | |
| **Successful completion of ENGR 5710: Research Communication** | | | 1 point per credit hour |  | |  | |  | |  | | |  | |
| **Second-Year Transformational Experience Program (STEP)**  **Must successfully complete all aspects of program.** | | | 10 |  | |  | |  | |  | | |  | |
| **Global Awareness Options for Schedule B** | | | | | | | | | | | | | | |
| **Global Option in Engineering** | | | 20 |  | |  | |  | |  | | |  | |
| **Semester-long education abroad experience** (exclude if part of Global Studies Option)  **Defined as 8 or more weeks of an international experience.** | | | 15 |  | |  | |  | |  | | |  | |
| **Short-term education abroad Experience** (exclude if part of Global Studies Option)  **Defined as at least 7 days and less than 8 weeks of an international experience.** | | | 5 |  | |  | |  | |  | | |  | |
| **Service-learning abroad** (exclude if part of Global Studies Option)  **Defined as at least 7 days of an international experience.** | | | 10 |  | |  | |  | |  | | |  | |
| **International internship or co-op**  **Attach description:including supervisor’s contact information, country where experience will take place, list of responsibilities and total hours worked.** | | | 10 (20pts. max) |  | |  | |  | |  | | |  | |
| **Other, as approved by the College of Engineering Undergraduate Honors Committee**  **(Complete the Honors Contract Exception Petition: https://advising.engineering.osu.edu/current-students/honors-contract.)** | | | TBD  (20pts. max) |  | |  | |  | |  | | |  | |
| **Points Subtotal. →** | | | |  | |  | |  | |  | | |  | |
| **SCHEDULE B. GRAND TOTAL 🡪**  **(Earned and Planned) Minimum = 20 pts.** | | | |  | | | | | |  | | |  | |
| Schedule C. Leadership Development & Service Engagement | | | | | | | | | | | | | | |
| Add information as requested for items you have completed or are planning to complete. | | | | | | | Application | | | | | | | GHIE Review |
| Earned | | | | Planned | | |
| **Item** | | | | | Points Per Item | | Enter if completed | | | | Enter if not completed | | |
| Pts | | Term/Yr | | Pts | Term/Yr (estimated) | |  |
| **Leadership on Engineering Student Project Team**  **Excludes any project team formed in an academic course (For example, FEH Robot project, Capstone)** | | | | | | | | | | | | | | |
| Year | Project Team | Role | | |  | | | | | | | | | |
|  |  |  | | | 5 pts/yr | |  | |  | |  |  | |  |
|  |  |  | | | (max 10) | |  | |  | |  |  | |  |
| **Officer of Student Organization (5 pts. per year; no partial credit for one semester of involvement)** | | | | | | | | | | | | | | |
| Year | Student Organization | Role | | |  | | | | | | | | | |
|  |  |  | | | 5 pts/yr | |  | |  | |  |  | |  |
|  |  |  | | | (max 10) | |  | |  | |  |  | |  |
| **Member of Department, College, University Committee** | | | | | | | | | | | | | | |
| Year | Committee | | | |  | | | | | | | | | |
|  |  | | | | 5 pts/yr | |  | |  | |  |  | |  |
|  |  | | | | (max 10) | |  | |  | |  |  | |  |
| **Service Engagement**  **(1 pt for every 10 hours service, must submit verification from an established organization)** | | | | | | | | | | | | | | |
| Year | Organization  **(Do not list TBD)** | Hours | | |  | | | | | | | | | |
|  |  |  | | | 1 – 10 pts | |  | |  | |  |  | |  |
|  |  |  | | | (max 10) | |  | |  | |  |  | |  |
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| **Other, as Approved by the College of Engineering Honors Committee**  **(Complete the online Honors Contract Exception Petition: https://advising.engineering.osu.edu)** | | | | | | | | | | | | | | |
| Item / Activity / Description | | | | |  | | | | | | | | | |
|  | | | | | 1 – 10 pts | |  | |  | |  |  | |  |
|  | | | | |  | |  | |  |  | |  |
| **Points Subtotal. →** | | | | | | |  | |  | |  |  | |  |
| **SCHEDULE C. GRAND TOTAL 🡪**  **(Earned and Planned)** | | | | | | |  | | | | |  | |  |
| Minimum = 10 | | | | | | |

**SUBMISSION:**

Be sure you filled out the contract completely. Save a personal copy and email to Stephanie Rinehart ([Rinehart.232@osu.edu](mailto:Rinehart.232@osu.edu)).